

LINWOOD COMMON COUNCIL

CAUCUS AGENDA

July 9, 2025

6:00 P.M.

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED
IN ACCORDANCE WITH THE REQUIREMENTS OF
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call Mayor Matik _____ Mrs. Albright _____ Mr. Kelly _____
 Mr. Levinson _____ Mr. Michael _____ Mr. Salerno _____
 Mr. Walcoff _____ Mr. Ford _____

 Professionals: Mr. Youngblood _____ Mr. Polistina _____ Mrs. Napoli _____
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Albright
 - A. Planning, Engineering, & Development
5. Councilman Kelly
 - A. Neighborhood Services
6. Councilman Levinson
 - A. Revenue & Finance
 1. Resolution authorizing the refund of a Disabled Veteran tax payments for Block 24, Lot 5 located at 402 W. Joseph Avenue in the City of Linwood
7. Councilman Michael
 - A. Public Safety
 1. Resolution hiring William J. Danz, Timothy A. Jackson, Cole W. Leeds, and William F. Stahl as Part Time Relief Firefighters for the City of Linwood
8. Councilman Walcoff
 - A. Public Works
 1. Resolution authorizing an Agreement with AllRisk, Inc. to provide disaster recovery services to the Senior Room at the Linwood Library
9. Council President Ford
 - A. Administration
 1. Resolution authorizing the issuance of a Raffle License, #2025-14, to Charity League
 2. Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter
10. Solicitor's Report

**LINWOOD COMMON COUNCIL
AGENDA OF REGULAR MEETING
July 9, 2025**

CALL TO ORDER

**NOTICE OF THIS MEETING HAS BEEN
PUBLISHED IN ACCORDANCE WITH THE
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

FLAG SALUTE: Councilman Adam Walcoff

ROLL CALL

APPROVAL OF MINUTES WITHOUT FORMAL READING

RESOLUTIONS

134-2025 A Resolution hiring William J. Danz, Timothy A. Jackson, Cole W. Leeds, and William F. Stahl as Part Time Relief Firefighters for the City of Linwood

RESOLUTIONS WITHIN CONSENT AGENDA

All matters listed under item, **Consent Agenda**, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

131-2025 A Resolution authorizing the issuance of a Raffle License, #2025-14, to Charity League

132-2025 A Resolution authorizing the refund of a Disabled Veteran tax payments for Block 24, Lot 5 located at 402 W. Joseph Avenue in the City of Linwood

133-2025 A Resolution authorizing additional funds for a Non-Competitive Contract for Professional Services to Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter

135-2025 A Resolution authorizing an Agreement with AllRisk, Inc. to provide Disaster Recovery Services to the Linwood Library using the Education Services Commission of New Jersey Cooperative

APPROVAL OF BILL LIST: \$

MEETING OPEN TO THE PUBLIC

FINAL REMARKS BY MAYOR AND COUNCIL

ADJOURNMENT

RESOLUTION No. 134, 2025

A RESOLUTION AUTHORIZING THE HIRING OF WILLIAM J. DANZ, TIMOTHY A. JACKSON, COLE W. LEEDS, AND WILLIAM F. STAHL AS PART TIME RELIEF FIREFIGHTERS FOR THE CITY OF LINWOOD

WHEREAS, there exist several vacancies in the position of Part-time Relief Firefighter in the City of Linwood; and

WHEREAS, the Common Council of the City of Linwood is desirous of filling the aforesaid vacancies;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood, County of Atlantic, that William J. Danz, Timothy A. Jackson, Cole W. Leeds, and William F. Stahl are hereby hired as Part-time Relief Firefighters at a rate as provided for in the Linwood Salary Ordinance and all amendments thereto;

BE IT FURTHER RESOLVED, that this Resolution is contingent upon satisfactory completed background checks on William J. Danz, Timothy A. Jackson, Cole W. Leeds, and William F. Stahl.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of July, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of July, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 131, 2025

A RESOLUTION AUTHORIZING THE ISSUANCE OF A RAFFLE LICENSE, #2025-14, TO
CHARITY LEAGUE

WHEREAS, Charity League has applied for a Raffle License to
conduct games on November 21, 2025; and

WHEREAS, Charity League has fulfilled all of the requirements and
met all qualifications for such a license, including but not limited
to obtaining a Registration Identification Number, that number being
257-4-3257;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City
of Linwood that a Raffle License be issued to Charity League and that
the Clerk be authorized to sign any documentation deemed necessary or
useful.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood,
do hereby certify that the foregoing resolution was duly adopted at a
Regular Meeting of the City Council of Linwood, held this 9th day of
July, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 9th day of July, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____



New Jersey Office of the Attorney General
 Division of Consumer Affairs
 Legalized Games of Chance Control Commission
 124 Halsey Street, 6th Floor, P.O. Box 46000
 Newark, New Jersey 07101
 (973) 273-8000

Application for a Raffle License

Application No. RA 14-2025
 Identification No. 257-4-3257

Submit four (4) copies of this application to the Municipal Clerk's office in the municipality where the games will be conducted.

Please print clearly.

Name of municipality: City of Linwood

Part A - General

1. Name of applying organization: Charity League
- 2a. Street address of headquarters: NONE
- b. Mailing address (if different): P.O. Box 356
Somers Point, NJ. 08244
3. A license is requested to conduct raffles of the kind stated on the date, or on each of the dates, and during the hours listed (use a separate application for each type of raffle).

Date	Hours	Date	Hours
<u>November 21, 2025</u>	<u>9 AM - 8 PM</u>		

- 4a. Address of place where raffles will be played: Linwood Country Club
500 Shore Road
Linwood, NJ 08221
- b. Does the applicant own the premises or regularly occupy them for its general purposes? ☐ Yes ☒ No
5. If raffles equipment is to be rented, attach a statement by the raffles equipment lessor to this application on Form 13.

Part B - Schedule of Expenses

The items of expense intended to be incurred or paid in connection with the games listed in this application, the names and addresses of the persons to whom each item is to be paid, and the purpose for which each item is to be paid, are:

Item of Expense	Name and address of supplier	Purpose
<u>RAFFLE Tickets</u>	<u>Allegra Printing</u>	<u>Tickets for</u>
	<u>533 US 9</u>	<u>RAFFLE</u>
	<u>MARMORA NJ 08223</u>	
	<u>609-390-1400</u>	

Part I - Statement of Applicant and member(s) in charge

State of New Jersey

} ss.

County of

Atlantic

We do hereby each make the following statement, under oath, with respect to the foregoing application:

1. The applicant (is) (is not) limited in its activities to the furtherance of one or more authorized purposes as defined in the Raffles Licensing Law.
2. Prior to the issuance of any license to it to conduct games of chance, the applicant was actively engaged in serving one or more "authorized purposes."
3. The applicant has received and used, and in good faith expects to continue to receive and use, to further one or more authorized purposes, funds from sources other than games of chance.
4. The conduct of the games on the occasion or occasions for which this application is made will be to raise and devote the entire net proceeds to the authorized purpose described in the application.
5. For each occasion for which a license is sought, one or more of the members listed who are familiar with the Raffles Licensing Law and the Rules and Regulations, will be in full charge of, and primarily responsible for, the conduct of the games.
6. No commission, salary, compensation, reward or recompense will be paid to any person for holding, operating or conducting or assisting in the holding, operation or conducting, of the games, except to bookkeepers or accountants for professional services not exceeding the amounts fixed by the Schedule of Fees, as well as the compensation for the Licensed Compensated Workers pursuant to N.J.A.C. 13:47-6A. No prize may be offered and given in cash, except as otherwise provided by the Raffles Licensing Law (N.J.S.A. 5:8-50 et seq.). If a cash prize under certain circumstances is permitted by the law, the amount of the cash prize may not exceed the limits prescribed by the Raffles Licensing Law.
7. All statements in the foregoing application are true.

Sworn and subscribed to before me this

1st day of July, 2025.

Edward Foresta

Notary Public (Print name)

Edward Foresta

Signature of Notary Public



AFFIX SEAL HERE

Signature of Officer and Title

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

Signature of Member-in-Charge

If more space is needed in any section of this application, insert extra sheets of paper.

Applicant's registration slip from the Legalized Games of Chance Control Commission must be presented to the Municipal Clerk with this application.

Sample Ticket

Off Premises Raffle Awarding Cash

N.J.A.C. 13:47-8.8

Stub

Ticket

Name		Address		City		State		ZIP code	
Telephone Number		2025-14		257-4-3257		TBD		NJ LGCCC Identification#	
Municipal RL #		TBD		TBD		TBD		TBD	
<p>50/50</p> <p>This is a 50/50 cash raffle and the winner will receive 50% of the amount received for all tickets or rights to participate.</p>					<p><u>Linwood Country Club</u></p> <p><u>11/21/25</u></p> <p><u>5pm</u></p> <p><u>Super 4 of 5 Atlantic County Social Agencies S.</u></p> <p>Purpose to which entire proceeds will be devoted</p> <p>"No substitution of the offered prize may be made."</p>				
Price of Ticket					Ticket #				
\$2.00					Ticket #				

This illustration is provided for your convenience. While the form of the ticket may vary, the information listed above must be contained on your printed ticket. If you require assistance with your ticket, please contact the office of Legalized Games of Chance Control Commission at (973) 273-8000. This sample ticket must be attached to the Application for Municipal Raffle License and submitted to the municipality.

Pursuant to N.J.S.A. 5:8-6, a Legalized Games of Chance Control Commission Registration is hereby issued to:

Effective date: 04/19/2025

Expiration date: 04/19/2027

Registration identification: 257-4-3257

Charity League
PO BOX 356
SOMERS POINT, NJ 08244



New Jersey Office of the Attorney General
Division of Consumer Affairs
Legalized Games of Chance Control Commission
Registration

Neither registration nor the assignment of an identification number shall entitle any organization to hold, operate or conduct, or assist in the holding, operating or conducting of, any game or games of chance without the approval of the issuing authority of the municipality in which the game or games are to be held, operated or conducted.

Name of organization on application and license must be the same as it appears on this registration.
This Registration Certificate may only be utilized by the above-named organization.

Mail to: Charity League
PO BOX 356
SOMERS POINT, NJ, 08244
Attn:

A handwritten signature in cursive script, reading "Karin K. Sage".

Karin K. Sage, Secretary
Legalized Games of Chance Control Commission

RESOLUTION No. 132, 2025

A RESOLUTION AUTHORIZING THE REFUND OF A DISABLED VETERAN TAX PAYMENTS
FOR BLOCK 24 LOT 5 LOCATED AT 402 W. JOSEPH AVENUE IN THE CITY OF
LINWOOD

WHEREAS, Howard Rush & Susan J. are the owners of Block 24 Lot 5 located at 402 W. Joseph Avenue in the taxing district of the City of Linwood; and

WHEREAS, Howard Rush made application to the Tax Assessor, of the City of Linwood, for property tax exemption as a permanently disabled veteran and the Tax Assessor for the City of Linwood granted the exemption for Howard Rush as of June 03, 2025; and

WHEREAS, Mr. Rush has paid the property taxes; and

WHEREAS, City ordinance allows that he may request the exemption be reimbursed back to January 09, 2025. Which is the date the VA declared him 100% disabled; and

WHEREAS, Mr. Rush has submitted a request for reimbursement of property taxes paid as of date of eligibility; and

WHEREAS, Mr. Rush is entitled to a refund of payments made as of date of eligibility of January 09, 2025;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that the Chief Financial Officer of the City of Linwood be and is hereby authorized, empowered and directed to execute and deliver a draft in favor of Howard Rush, in the amount of \$3,923.34 which is the amount of the taxes to be refunded to said property owner.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of July, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 9th day of July, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

RESOLUTION No. 133, 2025

A RESOLUTION AUTHORIZING ADDITIONAL FUNDS FOR A NON-COMPETITIVE CONTRACT FOR PROFESSIONAL SERVICES TO BARKER, GELFAND JAMES & SARVAS, P.C. FOR LEGAL SERVICES REGARDING A PERSONNEL MATTER

WHEREAS, by Resolution No. 120, 2025, a Contract for Professional Services was awarded to Barker, Gelfand James & Sarvas, P.C. for an amount not to exceed \$10,000.00; and

WHEREAS, there is a need to authorize additional funds in the sum not to exceed \$10,000.00; and

WHEREAS, the Common Council is desirous of authorizing the additional funds; and

WHEREAS, the Local Public Contracts Law (N.J.S. 40A:11.1 et. seq.) requires that a Resolution authorizing the award of Contracts for "Professional Services" without competitive bids must be advertised;

NOW, THEREFORE, BE IT RESOLVED, by the Common Council of the City of Linwood that additional funds in the sum not to exceed \$10,000.00 are hereby authorized for the Contract with Barker, Gelfand James & Sarvas, P.C. for Legal Services regarding a personnel matter;

BE IT FURTHER RESOLVED, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to amend and execute a Contract or Agreement with Barker, Gelfand James & Sarvas, P.C. with regard to the aforesaid. This Contract is awarded without competitive bidding as a "Professional Service" under the provision of the Local Public Contracts Law because the Local Public Contracts Law permits professional services to be awarded without the necessity of competitive bidding.

A copy of this Resolution shall be published in an official newspaper of the City of Linwood as required by law within ten (10) days of its passage.

BE IT FURTHER RESOLVED, that this Resolution is contingent upon a certification of availability of funds from the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of July, 2025.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal
this 9th day of July, 2025.

LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____

Memo

To: Mayor and Members of Council
From: Anthony Strazzeri, CFO
CC: Leigh Ann Napoli, RMC, CMR, MPA, QPA, City Clerk
Date: 07-03-2025
Re: Availability of Funds-Hearing Officer Fees

Pursuant to 40A: 4-57, I hereby certify that sufficient funds of \$10,000.00 will be available under legal services in the operating budget. Funds will be encumbered to Barker, Gelfond James & Sarvas P.C., 210 New Road, Suite 12 Linwood, NJ 08221.

RESOLUTION No. 135, 2025

A RESOLUTION AUTHORIZING AN AGREEMENT WITH ALLRISK, INC. TO PROVIDE DISASTER RECOVERY SERVICES TO THE LINWOOD LIBRARY USING THE EDUCATION SERVICES COMMISSION OF NEW JERSEY COOPERATIVE

WHEREAS, the Senior Room at the Linwood Library sustained damage from an automobile accident; and

WHEREAS, emergency services are needed to repair the building; and

WHEREAS, the City of Linwood is currently a member of the Educational Services Commission of New Jersey State approved Co-op #65MCESCCPS; and

WHEREAS, AllRisk, Inc., 801 E. Clements Bridge Road, Runnemede, NJ 08078, is an approved vendor under Educational Services Commission of New Jersey Co-Op Bid#22/23-23 for Disaster Recovery Services;

NOW, THEREFORE, BE IT RESOLVED, that the Common Council of the City of Linwood, County of Atlantic, hereby authorizes AllRisk, Inc. to perform emergency services as necessary to restore the damage done to the Senior Room at the Linwood Library as a result of an automobile accident.

BE IT FURTHER RESOLVED, that the total cost of said project shall be submitted to insurance for coverage of same.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 9th day of July, 2025.

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LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

DARREN MATIK, MAYOR

APPROVED: _____